

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

September 8, 2026

2:30 PM

- APPROVAL OF MINUTES August 4, 2026
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Radio Project
 - CAD
 - EMS
 - Emergency Management
 - Threat Assessment Team
 - Fire
 - Personnel
- RESOLUTIONS -
 - **I06 - CONTRACT WITH AFT MECHANICAL, LLC FOR ELECTRICAL SERVICES - PROSPECT TOWER**
 - **I10 - ACCEPTANCE OF THE APPLICATION FOR JOSHUA MAY TO THE TIOGA COUNTY HAZ-MAT TEAM**
- PROCLAMATIONS -NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

August 4, 2026

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 4, 2026 at 2:30 PM.

Present:

Keith Flesher
Tracy Monell
Jake Brown
David Cantella
Ron Ciotoli
Brian Cain
Sheriff Gary Howard
William Ellis
Bob Williams

Chair, Public Safety
Chair of the Legislature
Legislator
Legislator
Legislator
Director, Probation
Sheriff's Office
Deputy Director, Emergency Services
Assistant Fire Coordinator (in at 2:35)

Guest:

Jackson Bailey
Cathy Haskell
Laura Schurter
Paul Stagg

County Administrator
Legislative Clerk
Chief Accountant
Deputy Treasurer

Absent:

APPROVAL OF MINUTES:

Approval of July 7, 2026 minutes:

Legislator Brown made the motion, seconded by Legislator Ciotoli to approve the July 7, 2026 Public Safety minutes, as written. Motion carried.

FINANCIAL:

- 2026 Budget is on track.
- 2027 Budget due:
 - Projected impact to the Probation budget is an increase of \$9,505.26.

OLD BUSINESS:

- Training: A Probation Supervisor attended a one day Threat Assessment Management training with a member of Emergency Management in July. Multiple Probation Officers attended the Probation Officer Association's Summer Conference in Syracuse in July. Two newly hired Probation Officers will go to Jefferson County to begin there fundamentals training.
- Supervisors have been concentrating on quality assurance, the new Deputy Director has been tasked with this when he arrives.
- With the New Deputy Director comes reassignment of duties.

- Juvenile Delinquency Services: There were two tickets for July. Up to 21 year to date.
- One Youth currently in juvenile sex offender treatment.
- Electronic Monitoring: Continues to fluctuate 6-10 people on it at a time.
- Community Service: WWP – Numbers continue to be low.
- Pre Trial Release: 13 currently.
- Investigations: As of today there are 45 cases.
- Supervision: 190 currently.
- Violations: 20 have violated in various courts.

NEW BUSINESS:

- In process of new vehicle purchase. Request to add additional vehicle to fleet from 3 – 4. Committee agreed.

PERSONNEL:

- Filled one of the two vacant Probation Officer Positions. Started last Monday, July 27, 2026. This coming Monday, August 10, 2026 the Deputy Director will start. One Vacant Office Specialist I position and One Vacant Probation Officer position exists.

RESOLUTIONS:

- Resolution to Approve the Renewal of Probation's Contract with Talitrix
- Authorize Budget Transfer for Purchase of a Vehicle Using New York State Division of Criminal Justice Services PreTrial Services Grant Funds

***Committee agreed to move these resolutions forward*

OFFICE of EMERGENCY MANAGEMENT – William Ellis:**FINANCIAL:**

- 2026 Budget within expected limits.
- 2027 Budget due:
 - Keep everything the same; increase of \$5,000 based on updating the pay scale for EMT Class. Increase costs for portable AED for the Sheriff Office cars.

OLD BUSINESS:

- Radio Project: Moving along quickly. Did the generator startup tests at Ballou, Babcock, Hanson & Spencer sites. Most equipment deployed and installed by September. Prospect driveway has been completed. Athens site getting close to being completed.
- CAD: No changes.
- EMS: Coordinator continues to meet regularly. EMT Class is set to begin on August 17 and run through December 17. Have received some calls for people to sign up (8-10 people).
- Emergency Management: Working with NYS DHSES to review and update plans, including the CEMP and COOP.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

- Contract with Controls Service & Engineering Co., Inc for HVAC Services – Prospect Tower
- Acceptance of 2025-2026 SICG Formula Grant Appropriation of Funds & Modify 2026 Budget

***Committee agreed to move these resolutions forward*

SHERIFF – Sheriff Gary Howard:

FINANCIAL:

- 2026 Budget on Track. Revenues are \$242,976.97 which is 51% of the budget. Expenditures are at \$7,272,568.24 which is 54% of the budget. Inmate Boarders are \$69,169.49 which is 46% of the budget.
- 2027 Budget due: Increases due to Jail security, Jail food vendor and Jail Medical.

OLD BUSINESS:

- TCLEA – No issues.
- TCCA – No issues.
- Jail Camera replacement project ongoing.
- Vesta System – Citizen Input phase is ongoing.
- HVAC overhead door – will be re-bid.
- Average daily population for inmates for July 2026 was 37.

NEW BUSINESS:

- None.

PERSONNEL:

- Update of Vacancies:
 - Civil – all Positions are filled.
 - Civil Clerk going out on Maternity Leave soon.
 - Corrections –
 - One Vacant Part Time Cook Position.
 - Four Vacant Corrections Officer Position.
 - One Corrections Officers on Light Duty.
 - No Corrections Officers on Workers Comp or on Military Deployment.
 - Road Patrol –
 - Seven Open Deputy Positions.
 - No Deputies on Light Duty.
 - E911 – No Vacant E911 Dispatcher Positions.

- Records – All positions are filled.
- Administration – All positions are filled.

RESOLUTIONS:

- Authorize Execution of Agreement with Spencer Van Etten School District for School Security
- Authorize Appointment of Captain – Operations Officer
- Authorize Agreement with AXON Enterprise Inc. for Tasers
- Approve 2027 STOP DWI Plan
- Resolution Recognizing Trevor Yaeger's 22 Years of Dedicated Service to Tioga County

***Committee agreed to move these resolutions forward*

PROBATION – Brian Cain:

CORONER – Bob Williams:

FINANCIAL:

- 2027 Budget due:
 - Increase: \$3,560 software annual cost & cellular services.

ADJOURNED:

Meeting was adjourned at 3:11 PM.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

08/04/26



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3021 Enhanced E911								
A3021 411400	Emergency Telephone	0	0	0	.00	.00	.00	.0%
A3021 411401	E911 Surcharge Upg	-640,000	0	-640,000	-238,304.46	.00	-401,695.54	37.2%*
A3021 424100	Rental Of County O	-1,600	0	-1,600	.00	.00	-1,600.08	.0%*
A3021 520110	E911 Desk	0	0	0	.00	.00	.00	.0%
A3021 520130	E911 Equipment (Not	450,000	-450,000	0	.00	.00	.00	.0%
A3021 540093	E911 Building Maint	0	0	0	.00	.00	.00	.0%
A3021 540140	E911 Contracting Se	47,500	474,500	522,000	153,595.49	83,522.75	284,881.76	45.4%
A3021 540320	ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3021 540320	E911 Leased/Service	65,500	-24,500	41,000	32,100.00	8,400.00	500.00	98.8%
A3021 540485	Printing/Paper	0	0	0	.00	.00	.00	.0%
A3021 540485	E911 Printing/Paper	0	0	0	.00	.00	.00	.0%
A3410 Fire								
A3410 415880	Fire/EMS Reimburse	-5,000	0	-5,000	-5,315.00	.00	315.00	106.3%
A3410 427010	SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060	State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060	SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200	State Aid-Emergenc	-15,000	0	-15,000	-12,325.00	.00	-2,675.00	82.2%*
A3410 443050	EMPI6 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010	Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020	Part Time/Temporar	62,095	0	62,095	39,660.09	.00	22,434.41	63.9%
A3410 510050	All Other(On Call),	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 520020	Audio Visual Equip	2,000	0	2,000	.00	.00	2,000.00	.0%
A3410 520030	Batteries (Portabl	1,000	-500	500	.00	.00	500.00	.0%
A3410 520080	Clothing	500	1,000	1,500	1,495.35	.00	4.65	99.7%
A3410 520130	Equipment (Not Car	15,000	-500	14,500	10,085.03	1,573.48	2,841.49	80.4%
A3410 520130	EMPI6 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160	Fire & Alarms Equi	400	0	400	34.99	41.94	323.07	19.2%
A3410 520190	Nursing Equipment	2,500	0	2,500	371.88	.00	2,128.12	14.9%
A3410 520191	E911 Emergency Equi	0	0	0	.00	.00	.00	.0%
A3410 520215	Personal Protectiv	8,000	0	8,000	120.00	.00	7,880.00	1.5%
A3410 521130	SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141	Gis	0	0	0	.00	.00	.00	.0%
A3410 530300	Legal	0	0	0	.00	.00	.00	.0%
A3410 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070	Car Maintenance	2,000	0	2,000	1,880.78	.00	119.22	94.0%
A3410 540140	Contracting Servic	8,000	0	8,000	1,500.00	750.00	5,750.00	28.1%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/ ADJUSTMENTS	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP		BUDGET	ACTUAL		BUDGET	USE/COL
A3410 540140	EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140	M7674 Contracting S	10,000	-10,000	0	.00	.00	.00	.0%
A3410 540144	Ems Instructors	12,000	0	12,000	5,881.51	93.75	6,024.74	49.8%
A3410 540180	Dues	1,200	-150	1,050	904.00	.00	146.00	86.1%
A3410 540220	Automobile Fuel	3,500	0	3,500	3,039.96	133.12	326.92	90.7%
A3410 540320	Leased/Service Equ	1,000	0	1,000	17.08	.00	982.92	1.7%
A3410 540320	ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3410 540330	Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340	Literature	3,000	-210	2,790	1,215.44	.00	1,574.56	43.6%
A3410 540350	Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360	Meals/Food	150	300	450	200.08	.00	249.92	44.5%
A3410 540370	Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390	Mileage Expense	3,000	0	3,000	1,975.43	333.35	691.22	77.0%
A3410 540410	Nursing Supplies	3,000	0	3,000	189.90	.00	2,810.10	6.3%
A3410 540480	Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485	Printing/Paper	300	0	300	148.61	.00	151.39	49.5%
A3410 540560	Repairs	1,500	0	1,500	1,014.25	.00	485.75	67.6%
A3410 540620	Software Expense	500	210	1,710	624.86	.00	85.14	88.0%
A3410 540630	Stationery Supplie	2,000	-300	1,700	829.47	.00	870.53	48.8%
A3410 540640	Supplies (Not Offi	1,500	150	1,650	1,566.15	.00	83.85	94.9%
A3410 540660	Telephone	2,000	0	2,000	600.77	332.40	1,066.83	46.7%
A3410 540731	Training/State Req	250	0	250	185.00	.00	65.00	74.0%
A3410 540733	Training/All Other	5,500	0	5,500	2,136.48	.00	3,363.52	38.8%
A3410 581088	State Retirement F	9,599	0	9,599	16,944.26	.00	-7,345.26	176.5%*
A3410 583088	Social Security Fr	5,154	0	5,154	3,042.42	.00	2,111.58	59.0%
A3410 584088	Workers Compensati	1,216	0	1,216	5,043.85	.00	-3,827.85	414.8%*
A3410 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588	Disability Insuran	58	0	58	.00	.00	58.00	.0%
A3410 586088	Health Insurance F	19,221	0	19,221	.00	.00	19,221.00	.0%
A3410 588988	Eap Fringe	16	0	16	62.80	.00	-46.80	392.5%*
A3640 Emergency Mgmt Office								
A3640 427010	COVID19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080	State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100	COVID19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574	Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050	Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3640 443050 EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP23 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP24 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 445100 Cov19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	155,328	0	155,328	102,987.76	.00	52,340.24	66.3%
A3640 510020 Part Time/Temporar	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030 Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050 All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	700	0	700	882.43	.00	700.00	.0%
A3640 540070 Car Maintenance	2,000	0	2,000	156.00	.00	1,117.57	44.1%
A3640 540090 Clothing	500	0	500	.00	.00	344.00	31.2%
A3640 540140 HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141 Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	4,000	0	4,000	1,003.77	2,921.58	74.65	98.1%
A3640 540320 Leased/Service Equ	0	0	0	.00	.00	.00	.0%
A3640 540360 Cov19 Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420 Cov19 Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540 Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560 Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540581 Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640 Cov19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	0	3,000	762.62	.00	2,237.38	25.4%
A3640 540733 Training/All Other	1,000	0	1,000	248.00	.00	752.00	24.8%
A3640 581088 State Retirement F	25,799	0	25,799	10,677.70	.00	15,121.30	41.4%
A3640 583088 Social Security Fr	13,853	0	13,853	6,574.18	.00	7,278.82	47.5%
A3640 584088 Workers Compensati	3,267	0	3,267	1,611.26	.00	1,655.74	49.3%
A3640 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insuran	156	0	156	75.48	.00	80.52	48.4%
A3640 586088 Health Insurance F	51,659	0	51,659	40,196.84	.00	11,462.16	77.8%
A3640 588988 Eap Fringe	42	0	42	20.06	.00	21.94	47.8%



**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2026 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	390,612	-10,000	380,612	195,717.57	98,102.37	86,792.48	77.2%
** END OF REPORT - Generated by Rockwell, Diane **							

REFERRED TO:

FINANCE/LEGAL & SAFETY COMMITTEE
PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26

CONTRACT WITH AFT MECHANICAL, LLC FOR
ELECTRICAL SERVICES - PROSPECT TOWER

WHEREAS: The Office of Emergency Services received a quote from AFT Mechanical, LLC for the removal and installation of a meter; light fixture, overhead lights; breaker panel and electrical inspection for the Prospect Hill Road tower site at a cost not to exceed \$16,900; and

WHEREAS: Legislative approval is required for purchases over \$10,000; and

WHEREAS: There are sufficient funds in account H3021.521230.E911 to cover said purchase; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon review and approval of the County Attorney, to sign the quote with AFT Mechanical, LLC for electrical services for the Prospect Hill Road tower site at a cost not to exceed \$16,900.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26

ACCEPTANCE OF THE APPLICATION FOR
JOSHUA MAY TO THE TIOGA COUNTY
HAZ-MAT TEAM

WHEREAS: The Office of Emergency Services provides high quality HAZ-MAT Team support to the Fire Service in Tioga County and adjacent Counties through the NYS Fire Mutual Aid Plan; and

WHEREAS: This service is provided by local, highly trained volunteers; and

WHEREAS: Joshua May has applied for membership to the County HAZ-MAT Team; and

WHEREAS: Joshua May, currently possesses training and skills needed by the Tioga County HAZ-MAT Team to work on the Team; therefore be it

RESOLVED: That Joshua May be added to the Tioga County Haz-Mat Team roster, effective September 16, 2026.

Financial:

Budget: within expected limits.

Old Business:

Radio Project:

Microwave equipment continues to be installed at all sites, and we expect to have most equipment all deployed and installed by the end of September.

Power upgrade at Candor is coming closer to completion.

Change Order 9 was approved, signed and sent back to Motorola, work outlined to begin shortly

CAD Project:

No new changes to report.

EMS:

Squad captains continue to meet regularly.

The Fall EMT class has started. There is a mix of refresher students and original certification students.

Emergency Management:

We are working with NYS DHSES to review and update plans, including the CEMP and COOP.

Will Ellis will be attending the state Disaster Preparedness Commission Conference in Tarrytown, NY September 15-17

Threat Assessment Team:

No new updates for the TAM team.

Fire:

Fire Departments continue to be busy. Nothing new to report.

Personnel:

Corinne remains out on maternity leave until October.

Resolutions:

106 - CONTRACT WITH AFT MECHANICAL, LLC FOR ELECTRICAL SERVICES - PROSPECT TOWER

110 - ACCEPTANCE OF THE APPLICATION FOR JOSHUA MAY TO THE TIOGA COUNTY HAZ-MAT TEAM