



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, November 7, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator

➤ Absent

- Barbara Roberts, Public Works Committee

➤ APPROVAL OF MINUTES

- As there was not a quorum present, voting on approval of the minutes of the September 5, 2024 and October 10, 2024 meetings was tabled for the time being.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- none

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Finished our work on the new PSB garage.
 - Work for ILS was started in the Clerk's basement.
 - A lactation room was created in the Clerk's basement.
 - Cut grass and cleaned dirt off curbs on Corporate Drive.
 - New cabinets were built in dispatch to hold papers and printers.
 - Moved CAC offices to new suite on McMaster Street.
 - Repaired jail roof from wind damage.



- Ran 12 data lines in the basement of 56 Main Street for temporary offices while heat/ac is installed.

- Mr. Hammond reported on the Highway Department.
 - Driveway was paved at DPW facility.
 - Paving was done on Halsey Valley Road as well as Sulphur Springs and Stanton Hill Roads.
 - Bridge washing operations are being done.
 - Rebates on Bodle Hill, Taylor and Day Hollow Roads were done.
 - Ditching operations were done on Montrose Turnpike.
 - Shoulders were done on Day Hollow and Bodle Hill Roads.
 - A cross pipe was replaced on Day Hollow Road.
 - Some trees were cut out of Harnick Road creek.
 - Signs were replaced.
 - Trucks were prepped for winter.

- Mr. Ruggiero reported on the Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still has trouble shooting measures being done. TCR has installed diagnostic tools and it appears that the shutdowns are coinciding with dips in electricity. The warranty is good until October 2027.
 - Ronald E. Dougherty County Office Building South Wing HVAC project construction has been started. The project is going smoothly. Completion is anticipated for mid-February for 1st and 2nd floors.
 - Court Annex Probation HVAC Controls Project Construction has not started yet.
 - Highway
 - Harnick Road Bridge is in final design phase. Trees were cleared out of the creek.
 - A public meeting was held regarding Day Hollow Road Culvert.
 - East Spencer Road Bridge is under preliminary design.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Bridge Preventative Maintenance Phase X construction is in process. There was an issue regarding sealing the joints. We are working on a resolution.
 - Awarded funding for 3 new projects through the 2023 Bridge NY Program. Brown Road Bridge over East Branch Owego Creek, Straits Corners Road



over Pipe Creek, and Halsey Valley Road Culvert. The contracts are in process.

- Construction
 - Waverly Mental Health offices are on schedule. Punch list items are done. Furniture should be moved in starting next week. Key cores are ready to be installed.

➤ MISCELLANEOUS

- Mr. Hammond mentioned that we are moving forward with the demolition of the red barn on the Delphine Street property. We have hired a contractor to conduct an asbestos survey. The drive-thru car wash is under preliminary design with C&S Engineers.
- We have a truck going to auction that the Town of Newark Valley is interested in purchasing. Mr. Hammond stated that he would obtain the trade-in value of the truck and revisit this issue at the December committee meeting.
- Mr. Hammond suggested pooling all departments car maintenance budgets. After some discussion it was decided that it should remain as it is.

➤ PERSONNEL

- None

➤ RESOLUTIONS

- Amend 2024 Capital Budget – Halsey Valley Road Culvert - Public Works
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
- Amend 2024 Capital Budget – Brown Road Bridge - Public Works
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
- Authorizing the Implementation and Funding Brown Road Bridge PIN 9755.98
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
- Authorizing the Implementation and Funding Halsey Valley Road Culvert PIN 9755.99
 - Mr. Standinger (aye) Mr. Ciotoli (aye)
- Award Foundry Street Site Clean-up - Public Works
 - Mr. Standinger (aye) Mr. Ciotoli (aye)

As there was not a quorum present, the resolutions could not be approved. They will be presented to the full Legislature at today's Legislative Work Session.

TIOGA COUNTY, NEW YORK

Department of Public Works

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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

- PROCLAMATIONS
 - None

- EXECUTIVE SESSION
 - None

- ADJOURNMENT
 - The meeting was adjourned at 9:51 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond", is written over the "Respectfully submitted," text.

Gary Hammond P.E.
Commissioner of Public Works