



Information Technology – Legislative Committee Meeting

10.07.25

- APPROVAL OF MINUTES
 - 09.02.25 IT Legislative Committee Meeting
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - Vesta Site B
 - Shared Services O365 Update
 - NYSLGITDA 2025 Fall Conference
- NEW BUSINESS
 - 2025 Annual Cybersecurity training.
 - (GIS) Road Maintenance web application in development, released to stakeholders for review/comments
 - (GIS) *Tioga County: 2025 Tax Auction* web app
 - (GIS) 2024 vacant land analysis
- PERSONNEL
 - Deputy Director
 - Office Specialist II
 - Network Administrator
- RESOLUTIONS
 - Nothing to Report
- PROCLAMATIONS
 - Nothing to Report

Information Technology – Legislative Committee Meeting

09.02.25

Attendance Legislators: Martha Sauerbrey, Tracy Monell, Ron Ciotoli, Andrew Aronstam

Staff: Jackson Bailey (County Administrator), Brandon Clark (Deputy Director of ITCS), Bryan Goodrich

Guest: Cathy Haskell

- APPROVAL OF MINUTES
 - 08.05.25 IT Legislative Committee Meeting
 - Approval of 08.02.25, Information Technology Committee Minutes: Legislator Tracy Monell made the motion, seconded by Legislator Ron Ciotoli to approve the 08.02.25, Information Technology Committee Minutes as written. Motion carried.
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - Windows 10 End of Life / Windows 11 Deployment Update
 - Brandon Clark provided an update on the project, which is expected to continue over the coming months.
 - Mobile Device Management Update
 - Brandon Clark provided an update on the project, which is expected to continue over the coming months.
 - Fiber Buildout Update
 - The fiber infrastructure project connecting Carmichael to Public Safety has been successfully completed and fully tested. With this critical phase finalized, vendors are now cleared to begin their respective work on the Vesta phone system and Motorola radio system implementations.
 - Shared Services
 - New shared services contracts are currently being drafted to reflect updates to the county's catalog of services. These revisions aim to align service offerings with evolving operational needs and strategic priorities. The updated catalog will provide greater clarity on available services, improve accountability, and support more efficient interdepartmental collaboration. As part of this process, existing agreements are being reviewed and restructured to ensure consistency, transparency, and alignment with the revised service framework.
- NEW BUSINESS

- NYSBOE Network upgrades
 - The Tioga County ITCS team has successfully completed all necessary modifications to re-establish the connection to the New York State Board of Elections (NYSBOE). This work ensures secure and reliable data exchange in compliance with state requirements, supporting continued coordination and operational integrity.
- NYSLGIDA 2025 Fall Conference
 - Brandon Clark will be participating in the upcoming 2025 Fall NYSLGIDA Conference.
- EMO Video Doorbell
 - The Emergency Management Office (EMO) has requested ITCS assistance in implementing a doorbell system for their entrance at the Public Safety Building (PSB). While a system is currently in place, ITCS is evaluating options to either extend the existing ring functionality or deploy a new solution tailored to EMO's operational needs.

- PERSONNEL

- Vacant Chief Information Officer
 - Vacant Network Administrator

- RESOLUTIONS

- Nothing to Report

- PROCLAMATIONS

- Nothing to Report

Review of 2025 Budget and Financial News

A1680 – Year-to-Date Budget Report



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 06							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A1680 Information Technology							
A1680 412702 Shared Services- I	-210,072	0	-210,072	-189,116.52	.00	-20,955.48	90.0%*
A1680 412707 Shared Services- E	-90,000	0	-90,000	9,678.41	.00	-99,678.41	-10.8%*
A1680 422280 Data Processing/Pr	0	0	0	-692.99	.00	692.99	100.0%
A1680 424100 Rental Of County O	-5,000	0	-5,000	-4,500.00	.00	-500.00	90.0%*
A1680 510010 Full Time	658,387	0	658,387	291,555.19	.00	366,831.81	44.3%
A1680 540070 Car Maintenance	500	0	500	244.49	.00	255.51	48.9%
A1680 540140 Contracting Servic	28,880	21,204	50,084	30,711.27	.00	19,372.73	61.3%
A1680 540180 Dues	50	0	50	.00	.00	50.00	.0%
A1680 540220 Automobile Fuel	800	0	800	345.55	.00	454.45	43.2%
A1680 540320 Leased/Service Equ	5,500	0	5,500	2,035.20	.00	3,464.80	37.0%
A1680 540350 Office Equip Maint	25,000	0	25,000	19,553.08	.00	5,446.92	78.2%
A1680 540420 Office Supplies	1,500	0	1,500	76.78	.00	1,423.22	5.1%
A1680 540485 Printing/Paper	1,000	0	1,000	76.20	.00	923.80	7.6%
A1680 540620 Software Expense	207,340	0	207,340	85,867.88	10,805.40	110,667.21	46.6%
A1680 540640 Supplies (Not Offi	4,500	0	4,500	2,075.95	.00	2,424.05	46.1%
A1680 540640 SSG21 Supplies (Not	2,500	0	2,500	.00	.00	2,500.00	.0%
A1680 540660 Telephone	72,500	0	72,500	24,429.90	.00	48,070.10	33.7%
A1680 540661 Telephone Maintena	24,500	-21,204	3,296	.00	.00	3,296.00	.0%
A1680 540733 Training/All Other	5,000	0	5,000	2,283.00	.00	2,717.00	45.7%
A1680 581088 State Retirement F	56,110	0	56,110	27,690.29	.00	28,419.71	49.4%
A1680 583088 Social Security Fr	43,252	0	43,252	23,147.76	.00	20,104.24	53.5%
A1680 584088 Workers Compensati	9,560	0	9,560	5,103.78	.00	4,456.22	53.4%
A1680 585588 Disability Insuran	544	0	544	253.08	.00	290.92	46.5%
A1680 586088 Health Insurance F	125,301	0	125,301	101,802.61	.00	23,498.39	81.2%
A1680 588988 Eap Fringe	128	0	128	67.26	.00	60.74	52.5%
TOTAL Information Technology	967,780	0	967,780	432,688.17	10,805.40	524,286.92	45.8%
TOTAL General Fund	967,780	0	967,780	432,688.17	10,805.40	524,286.92	45.8%
TOTAL REVENUES	-305,072	0	-305,072	-184,631.10	.00	-120,440.90	
TOTAL EXPENSES	1,272,852	0	1,272,852	617,319.27	10,805.40	644,727.82	

H1680 – Year-to-Date Capital Budget Report



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 06							
ACCOUNTS FOR: H Capital Fund	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H1680 Information Technology							
H1680 520270 Telephone Equipmen	6,666	0	6,666	.00	.00	6,666.00	.0%
H1680 520620 Software Expense	121,250	23,288	144,538	23,287.50	39,112.50	82,137.50	43.2%
H1680 520620 M7674 Software Expe	0	15,656	15,656	.00	.00	15,656.00	.0%
H1680 521090 Computer	125,500	21,000	146,500	47,286.47	18,182.97	81,030.56	44.7%
H1680 521090 M7674 Computer-ARPA	0	24,344	24,344	24,344.00	.00	.00	100.0%
TOTAL Information Technology	253,416	84,288	337,704	94,917.97	57,295.47	185,490.06	45.1%
TOTAL Capital Fund	253,416	84,288	337,704	94,917.97	57,295.47	185,490.06	45.1%
TOTAL EXPENSES	253,416	84,288	337,704	94,917.97	57,295.47	185,490.06	