

# Board of Elections

1062 State Route 38 P.O. Box 306 Owego, NY 13827

**Democratic Commissioner** James C. E. Wahls  
**Democratic Deputy Commissioner** Amber Duke  
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**Republican Commissioner** Kelly A. Johnson  
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## ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, May 6, 2025

10:30 a.m.

### MINUTES

#### ATTENDEES

Legislators Ron Ciotoli, Tracy Monell, Bill Standinger, and Jake Brown

Commissioners Kelly Johnson, James Wahls

Guests: County Administrator Jackson Bailey, Legislative Clerk Cathy Haskell, Andrew Aronstam

#### APPROVAL OF MINUTES

Motion by Legislator Ciotoli. Seconded by Legislator Monell. All in favor. Carried.

#### FINANCIAL

YTD Budget Report was presented. Grant reimbursement was received from the State for the new ePollbook laptops, over \$42,000. No issues or questions.

#### OLD BUSINESS

See April Minutes.

Ballots are designed for the 3 districts we are assisting with the May 20 school budget vote.

Mail check cards dropped April 17 and have been processed quickly to keep our database up to date.

New laptops are received and tagged. We are still waiting for NYSBOE approval to use them which will likely be after the June Primary.

NYSBOE visited April 8, and our database was found to be exceptional. Also reviewed the equipment we have purchased with the HAVA funds.

Resolution passed to abolish PT drivers and utilize Public Works employees.

## NEW BUSINESS

Certification of Primary Candidates submitted to NYSBOE.

Early Voting Communication Plan/ FAQ submitted to NYSBOE and media outlets.

Commissioners met with CIO Jeremy Loveland regarding NTS election software, as we will need to replace associated hardware to continue receiving software updates.

Commissioners attended the after-action meeting regarding the false Active Shooter Alert incident. We appreciated the opportunity to be heard.

BOE Staff are to attend mandatory accessible ballot training May 7 (online).

Mail ballots for the 2025 Primary will be mailed by May 9 for Military and Overseas voters, and by May 16 for regular Absentee and Early Vote by Mail voters.

## PERSONNEL

Kristy Whatley started April 21 as Republican Election Clerk PT.

Held NEW Inspector Training April 30. Appointed 14 new inspectors bringing total back to 200.

Meeting adjourned.